



## 2019-20 American Family Insurance Dreams Foundation Innovation Grant Guidelines, Application Form, and Grant Authorization Form

**All applications must be submitted by 4:00 p.m. on Friday, June 7, 2019.**

### AMERICAN FAMILY INSURANCE DREAMS FOUNDATION INNOVATION GRANTS

The Education Foundation of Bloomington (EFB) was selected to be the recipient of an American Family Insurance Dreams Foundation Grant in their Adopt-a-School Program. The grant money is intended to be used for grants to staff in the Bloomington School District who submit grant requests to the EFB for innovative classroom projects that fall outside the normal funding priorities of the Bloomington School District.

### MISSION OF THE EDUCATION FOUNDATION OF BLOOMINGTON

The Education Foundation of Bloomington's mission is to enhance the learning experience of students in Bloomington Public Schools by acquiring and distributing resources not available through public funding.

### REQUEST FOR PROPOSALS FOR 2019-20 INNOVATION GRANTS

The EFB requests applications for 2019-20 American Family Insurance Dreams Foundation Innovation Grants to fund innovative educational curriculum material, equipment, or an experiential event in classrooms and programs of the Bloomington School District. Innovation Grants are funded through the American Family Insurance Dreams Foundation grant to the EFB and by funds raised through annual fundraising projects of the EFB.

The 2019-20 Innovation Grants will have two areas of emphasis. Grant applicants may apply for a grant in either or both areas.

**Emphasis one is Curriculum Enhancement** designed to provide curriculum materials, curriculum equipment, or a supplemental curriculum experience to support and enhance classroom learning and may have the potential to be reused/shared throughout the year or reused as a part of a following year's curriculum plan. Proposals should describe materials, equipment, or an experience that cannot be purchased through the school or program's regular budget process. **Curriculum grants will be limited to \$1,000 at the classroom level. Department/Grade Level or District level grants may be considered at greater dollar amounts.**

**Emphasis two is Supplemental Soft Flex Furnishing Items** to complement flexible furnishings within the classroom. With this emphasis, **a grant of up to \$200** will be available for soft items (such as yoga mats, exercise balls, peddlers, or a standing desk) to staff who are currently adding flexible furnishings to their classroom. Please note, this does not include furniture items available at the building level through the district flex furniture initiative. These soft items are designed to be supplemental to and cannot duplicate any of the options that are available within each building. **Soft Flex Furnishing grants will be limited to \$200.**

Funds will NOT be awarded to replace current curriculum or equipment funded through school budgets nor to compensate for staff time or staff development. Proposals will be evaluated and funds allocated by the Board of Directors of the EFB in cooperation with the American Family Insurance Dreams Foundation.

### SELECTION CRITERIA FOR 2019-20 INNOVATION GRANTS

Successful grant proposals will describe projects that demonstrate most of the following elements:

- creativity—a project not now available in your classroom.
- potential for replication or use beyond the current school year.
- partnerships with parents, businesses, and/or community.
- cost-effectiveness.
- likelihood of completion without subsequent funding.
- measurability of results that are obtainable in one school year.
- degree to which the project opens new opportunities for learning.
- supports multicultural, gender-fair, disability aware learning experiences, open to all learners.

## INNOVATION GRANT GUIDELINES

### SUBMISSION INSTRUCTIONS:

1. The Grant Application and Grant Authorization Form are available on the EFB website, <http://efbmn.org>, the Bloomington Public Schools website [www.bloomingtonschools.org](http://www.bloomingtonschools.org) or from Marcie Coval (952) 681-6487, Instructional Specialist, [mrcoval@isd271.org](mailto:mrcoval@isd271.org).
2. **All ISD 271 applications** must be approved by the Assistant Superintendent's office. Submit your **Grant Application Form** and **Grant Authorization Form** (Grant Application Pages 1-3) by scanning the document and emailing it in PDF format to [bwibbens@isd271.org](mailto:bwibbens@isd271.org) in the Assistant Superintendent's office for authorization to apply. All authorized submissions will be forwarded to the Education Foundation of Bloomington, Dan Van der Vieren and Karyn Arazi, Innovation Grant Committee Co-Chairs, by the Assistant Superintendent's office.
3. **All applications must be submitted electronically via email by 4:00 p.m. on Friday, June 7, 2019.**

### FORM COMPLETION INSTRUCTIONS:

1. Please answer all questions on the application completely including an itemized budget. Signature of Principal or Program Leader is required.
2. An application may reference one or both Curriculum Enhancement and Soft Flex Furnishings. **If you are requesting both curriculum and furnishing grants, write two short descriptions under each question, one referencing curriculum (C) and one referencing your furnishing (F) request. Label your paragraphs using the letter C or the letter F to distinguish.**
3. You may add a one-page typed description if you need more space and/or a budget page if showing images or many items.

### OTHER IMPORTANT DEADLINES AND INSTRUCTIONS:

1. Grant awards will be announced by September 6, 2019 and grant checks distributed in September, 2019.
2. **Please note:** All successful grantees must submit a completed **Grant Report Form** no later than one week after the end of your grant program or program year to [karynarazi@aol.com](mailto:karynarazi@aol.com). A photo of your grant in action and a signed **Release Form** from each student/staff in the photo is REQUESTED. These forms will be supplied with grant checks and be available on our web site. Photos may be used on our web site or in other EFB or American Family Insurance publications. **Grantees not submitting a Grant Report Form will not receive consideration for future grants.**
3. **Approved grant recipients may not extend or hold their funds over to future years without EFB approval.** See contact info below.
4. Questions to Innovation Grant Committee, Karyn Arazi, (952) 888-4005, [karynarazi@aol.com](mailto:karynarazi@aol.com) or Dan Van der Vieren, (952) 888-1445, [dvanderv@amfam.com](mailto:dvanderv@amfam.com)

# 2019-20 American Family Insurance Dreams Foundation Innovation Grant Application Form

**Application Deadline is 4:00 PM, Friday, June 7, 2019**

Applicant

Name(s) \_\_\_\_\_

School Year Day Phone \_\_\_\_\_ Night Phone \_\_\_\_\_ Summer Phone \_\_\_\_\_

Email Address School Year \_\_\_\_\_ Summer \_\_\_\_\_

Proposed Project Title \_\_\_\_\_ Site \_\_\_\_\_

Application Emphasis (Circle one or both)      Curriculum Enhancement      Soft Flex Furnishings

Grant Dollars Requested: Curriculum \_\_\_\_\_ Supplemental Soft Flex Furnishings \_\_\_\_\_

Signature of Support from Principal or Program Leader (required)

\_\_\_\_\_

All checks will be made out to ISD 271 for benefit of "Your Grant Title" unless we are directed otherwise. Checks will be delivered directly to your school. Indicate here your school mailing address for grant checks:

Deliver check Attention to... Name: \_\_\_\_\_ School: \_\_\_\_\_ Phone #: \_\_\_\_\_

School Mailing Address: \_\_\_\_\_

- **PROJECT DESCRIPTION**—Describe the proposed curriculum, equipment, experience, or furnishing request and help us understand the genesis of this idea.
  
- **NEED**—Describe the need(s) you expect to address with this curriculum/equipment/experience/furniture and how it will be used.
  
- **AUDIENCE**—Who is the target audience? Who will be most impacted by the use of this curriculum/equipment/experience/furniture? *Please provide estimated number of students served, ages, and any other pertinent demographic information relevant to your proposal.*

## PAGE 2 - GRANT APPLICATION

- **TIMELINES**—List activity timelines or use expectations. If carry-over or use in future classroom is expected, please indicate.
  
- **STAFF/VOLUNTEER LEADERSHIP**—Who is involved with the use of this curriculum/equipment/experience/furniture and what are their responsibilities?
  
- **BUDGET**— **For Curriculum Enhancement or for Soft Furnishings**, please list all expenditure items here. Please itemize your budget with specifics about any proposed purchases (images of the planned items are welcome).
  
- **OUTCOMES**—List 1 or 2 student learning/growth outcomes you expect to achieve as a result of the proposed grant.
  
- **EVALUTION**—How will you evaluate whether you have achieved each of your outcomes?

# Grant Authorization Form

## Bloomington Public Schools

School / Program \_\_\_\_\_

Grant Title \_\_\_\_\_

Grant Writer / Contact \_\_\_\_\_ Phone \_\_\_\_\_

Amount of Grant(s) \$ \_\_\_\_\_ Matching Amount \$ N/A

Date Grant Begins \_\_\_\_\_ Date Grant Ends \_\_\_\_\_

Source(s) of Funds: Education Foundation of Bloomington - Local  
(L = Local, R = Regional, S = State, F = Federal)

Number of Students Participating \_\_\_\_\_

Number of Staff Participating \_\_\_\_\_

Number of Parents / Community Participating \_\_\_\_\_

Description of Project:

\_\_\_\_\_ Date \_\_\_\_\_  
School / Program Administrator

\_\_\_\_\_ Date \_\_\_\_\_  
Superintendent or Designee